
Information Sheet B: What is Academic Misconduct? Guidance for Candidates

What is Academic Misconduct?

Academic Misconduct includes any act which misleads your Centre or NCC Education about the source of the work that you submit for assessment, whether intentional or not.

Common types of academic misconduct include:

Collusion is the preparation or production of work for assessment jointly with another person (except where group work is explicitly permitted).

Plagiarism is the use without acknowledgement of the intellectual work of other people, and the act of representing someone else's ideas as your own in written work submitted for assessment.

Impersonation is where someone else prepares the work which you submit for assessment.

Misconduct in examinations includes having access, or attempting to gain access, to any books, memoranda, notes, unauthorised calculators, or any other material which has not been supplied by the invigilator or authorised in the rubric on the front of the examination paper.

Fabrication of results or observations in practical or project work.

What is Poor Academic Practice?

Poor Academic Practice is the term used by NCC Education to describe circumstances in which a candidate is judged to have committed Academic Misconduct, but either through extenuating circumstances or a lack of severity it is not easily classifiable under any of the types of misconduct listed above.

What happens if I commit Academic Misconduct?

Academic Misconduct is a serious issue which affects the integrity of assessments and qualifications. Because of this, NCC Education can take any of the following actions where misconduct is identified:

- You may be given a mark of zero for a specific Task in an assessment, or the whole assessment
- You may be given a mark of zero for the whole Unit

In severe cases of Academic Misconduct, you may be disqualified from a Qualification.

If Academic Misconduct has been identified in your work, you will receive a Candidate Academic Misconduct Report alongside your Statement of Results.

You will also have a right of appeal as outlined in our published Post-Results Services Policy, available on our website.